

**SECRET**

OSA-2661-63  
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**MEMORANDUM FOR THE RECORD**

**SUBJECT: Transfer of Accountable Records**

1. During the 1962 Fiscal Year, Agency accountable records were maintained by this office for the property in use account 2805. At that time the Materiel Division was under the DPD + DD/P and consisted of two Elements - Air Section and Supply Section. As of 1 July 1962 and beginning of FY-63, Air Section, Materiel Division DPD-DD/R was moved to another area of the building, and the Supply Section became Materiel Division of OSA-DD/R.

2. In order to maintain accurate accountable records, by both Elements, the attached list of account 2805 documents pertaining to supply matters of [ ] DD/P were removed from the MD/OSA-DD/R accountable files and turned over to [ ] DD/P. 25X1

3. All accountable property has been properly documented and transferred through stock to account 2806 and all transactions are closed.

25X1  
[ ]  
Chief, Materiel Division  
OSA-DD/R

25X1  
Att.

MD/OSA [ ] jw (16 May 63)

Distribution: Copy 1 & 2 - MD/OSA  
3 - [ ]  
4 - Chrono  
5 - RB/OSA

25X1

25X1

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